PHILPOTTS INTERIORS

PROJECT DESIGNER

LOCATION	EMPLOYMENT	REPORTS TO	EXPERIENCE
Honolulu, Hawai'i	Full time, in studio	Director of Design or Senior Designer	6–10 years

POSITION OPENED NOVEMBER 25, 2026 · REV. 00

ABOUT PHILPOTTS INTERIORS

Philpotts Interiors is a family-led, Honolulu-based interior design studio whose portfolio spans high-end residential, hospitality and commercial work across Hawai'i and beyond: private residences and estates, residential towers and penthouses, resorts and hotels, and workplace and retail environments. After over half a century, we still love what we do.

Our work is guided by four values: continued excellence in everything we deliver; livability, where function shapes form; authentic environments that celebrate their place; and a practice of artisans, craftspeople and curators. Come and be part of a progressive, fun, and nurturing design firm.

THE ROLE

The Project Designer is the day-to-day design lead on luxury residential, hospitality and commercial projects. You will run client meetings and calls on your own, lead smaller commercial and hospitality projects end to end, and develop luxury residential work under the Principal's creative direction.

This role is for a designer with both a refined eye and technical command: someone who can carry a concept from the first mood board through a coordinated drawing set to a finished installation, and guide the designers working alongside them.

WHAT YOU WILL DO

- Run client meetings, calls and presentations independently, and keep decisions and next steps documented.
- Lead smaller commercial, workplace and hospitality projects from concept through installation.
- Develop luxury residential concepts, mood boards, material palettes and FF&E under the Principal's direction.
- Build SketchUp models and produce presentation-quality Enscape renderings.
- Prepare and check schematic, design development and construction documents, including plans, RCPs, elevations, millwork details and finish schedules: in Revit on commercial work, and in Revit or AutoCAD otherwise.
- Specify finishes, furniture, lighting and accessories with our Procurement team, and track budgets and lead times.
- Support construction administration: RFIs, submittals, and shop drawing and sample reviews.
- Coordinate with architects, consultants, contractors, fabricators and workrooms.
- Direct the day-to-day work of Designers on your projects and support their growth.

- Use the studio's AI-assisted visualization workflows, such as concept imagery, tearsheet-to-3D models and sample-to-render materials, responsibly.
- Take part in site visits, installations and punch walks.

WHAT YOU BRING

- 6–10 years of interior design experience across high-end residential and commercial or hospitality work.
- A degree in interior design or architecture.
- Full-phase project experience, including construction documents you produced yourself.
- Revit and AutoCAD for construction documents (Revit is required for commercial work).
- Proficiency in SketchUp with Enscape or V-Ray, and Adobe Creative Cloud.
- FF&E specification and budget tracking experience.
- Confidence running client meetings on your own, with clear and gracious communication.
- Strong organization across multiple projects and deadlines.
- Sound judgment about client confidentiality, including in AI tools.

ALSO VALUED

- Hospitality, resort or residential tower FF&E experience.
- Construction administration experience on built projects.
- Experience mentoring junior designers.
- NCIDQ certification.
- Rhino or specification software (DesignSpec or similar).
- Experience with AI-assisted rendering, modeling or texture tools.
- Experience designing for Hawai'i or other coastal sites.

PORTFOLIO AND HOW TO APPLY

Please share at least two built luxury residential projects and one commercial or hospitality project, each with drawings you produced and your role stated.

Email your resume, portfolio (a single PDF, 15 MB maximum) and a short note on what draws you to the role to **employmentinquiries@philpotts.net**, with "Project Designer" in the subject line. Compensation is competitive and commensurate with experience, qualifications and the scope of the role. This position is based in our Honolulu studio; relocation support may be available for the right candidate.

Mahalo for your interest in Philpotts Interiors.

Philpotts Interiors is an equal opportunity employer. We consider all qualified applicants without regard to race, color, religion, sex, sexual orientation, gender identity or expression, national origin, ancestry, age, disability, marital status, veteran status, or any other characteristic protected by federal or Hawai'i law.

This description reflects the principal functions of the role and does not limit the duties that may be assigned.